Advance Your Career with Your  
**BSB50215 Diploma of Business**  
Enrol NOW with Global Training Institute Pty Ltd (RTO ID: 31192)

**2016 Tuition Fees:** An investment in your brighter future  
The information contained within this fee schedule is applicable to domestic full-fee paying students enrolling under a VET FEE-HELP eligible course of study. Please confirm fees prior to your enrolment.  
**Date of Effect:** 1/01/2016 – 31/12/2016

**Affordable Payment Options...**  
1. VET FEE-HELP See page 2  
2. Payment Plans – See page 4

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**Incredible Value...**  
Gain your best chance for completing your qualification.  
Your course includes Great Support for You and all of the following:

- Online Access  
- Tutor  
- Completion Coach  
- Phone Sessions  
- Workshops  
- Recorded Assessments  
- Resources

**Your Road to Success...**  
Stand out and be ready for your next Job or Promotion.  
When you complete your qualification with us not only will have  
- gained your qualification - BSB50215 Diploma of Business  
- gained post nominal letters to use after your name DipBus  
- learnt new skills  
- had your existing skills and experienced recognized  
but you will have also developed or updated your ‘Career Success Toolkit’, which includes:

- Your Career Plan  
- Career Resources  
- Your Webpage  
- Your Resume  
- Your LinkedIn Profile

Give us a call on 1800 998 500 if you have any questions.  
Don’t wait for success to come to you! Enrol Today! You’ll be glad you did!  
We can’t wait to help you achieve your Qualification, Career Goals and see you at Graduation.

Shane, Anne and the Team at Global Training Institute
2016 Schedule of VET Tuition Fees
Date of Effect: 1/01/2016 – 31/12/2016

1. VET FEE HELP Applications – Study Now – Pay Later

<table>
<thead>
<tr>
<th>Mth 1</th>
<th>Mth 2</th>
<th>Mth 3</th>
<th>Mth 4</th>
<th>Mth 5</th>
<th>Mth 6</th>
<th>Mth 7</th>
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<th>Mth 10</th>
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<tbody>
<tr>
<td>BUS16501</td>
<td>Commence Day 1</td>
<td>Complete in 13 weeks</td>
<td>Census - Day 18</td>
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<tr>
<td>BUS16502/BUS16504</td>
<td>Commence Day 74</td>
<td>Complete in 35 weeks</td>
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<tr>
<td>BUS16503</td>
<td>Commence Day 218</td>
<td>Complete in 21 weeks</td>
<td>Census - Day 248</td>
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Fee Schedule, Important Dates and Information
NB. See definitions below

<table>
<thead>
<tr>
<th>Qualification</th>
<th>Specialty/Delivery Mode/Location</th>
<th>VUS Code</th>
<th>VUS Name</th>
<th>*VUS Commencement Date</th>
<th>*VUS Completion Date</th>
<th>*Census Date</th>
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<td>Diploma of Business</td>
<td>General Flexi Training/Online</td>
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<td>Day 1</td>
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<td>20% of 13 weeks Day 18 from Day 1</td>
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<td>BUS16502</td>
<td>Business 02</td>
<td>Day 74</td>
<td>Day 319 (35 week unit)</td>
<td>20% of 35 weeks Day 123 from Day 1</td>
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<td>BUS16503</td>
<td>Business 03</td>
<td>Day 218</td>
<td>Day 365 (21 week unit)</td>
<td>20% of 21 weeks Day 248 from Day 1</td>
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<td>HR Flexi Training/Online</td>
<td>BUS16501</td>
<td>Business 04</td>
<td>Day 1</td>
<td>Day 91 (13 week unit)</td>
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<td>$5600</td>
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<td>BUS16502</td>
<td>Business 05</td>
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<td>Day 319 (35 week unit)</td>
<td>20% of 35 weeks Day 123 from Day 1</td>
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<td></td>
<td>BUS16503</td>
<td>Business 06</td>
<td>Day 218</td>
<td>Day 365 (21 week unit)</td>
<td>20% of 21 weeks Day 248 from Day 1</td>
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<td>Risk Flexi Training/Online</td>
<td>BUS16501</td>
<td>Business 07</td>
<td>Day 1</td>
<td>Day 91 (13 week unit)</td>
<td>20% of 13 weeks Day 18 from Day 1</td>
<td>$5600</td>
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<td>BUS16502</td>
<td>Business 08</td>
<td>Day 74</td>
<td>Day 319 (35 week unit)</td>
<td>20% of 35 weeks Day 123 from Day 1</td>
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<td>BUS16503</td>
<td>Business 09</td>
<td>Day 218</td>
<td>Day 365 (21 week unit)</td>
<td>20% of 21 weeks Day 248 from Day 1</td>
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<tr>
<td></td>
<td>Administration Flexi Training /Online</td>
<td>BUS16501</td>
<td>Business 10</td>
<td>Day 1</td>
<td>Day 91 (13 week unit)</td>
<td>20% of 13 weeks Day 18 from Day 1</td>
<td>$5600</td>
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<td>BUS16504</td>
<td>Business 11</td>
<td>Day 74</td>
<td>Day 319 (35 week unit)</td>
<td>20% of 35 weeks Day 123 from Day 1</td>
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<td></td>
<td>BUS16503</td>
<td>Business 12</td>
<td>Day 218</td>
<td>Day 365 (21 week unit)</td>
<td>20% of 21 weeks Day 248 from Day 1</td>
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NB. RPL is charged at the same amount as the Tuition Fee.

Gain Your Qualification by completing the following Subjects...

Business [General]
VUS – BUS51601 Subjects
BSBWORS501 Manage personal work priorities and professional development
BSBWOR502 Lead and Manage Team effectiveness
BSBLDR502 Lead and Manage Effective Workplace Relationships

VUS - BUS16502 Subjects
BSBRSK501 Manage Risk
BSBADMS502 Manage meetings
BSBHRM506 Manage Recruitment, selection and induction processes
VUS - BUS16503 Subjects
- BSBADM504: Plan and Implement Administrative Systems
- BSBMGT403: Implement Continuous Improvement

[HR – Human Resource Focus]
VUS - BUS16501
- BSBWOR501: Manage personal work priorities and professional development
- BSBWOR502: Lead and Manage Team effectiveness
- BSBLDR502: Lead and Manage Effective Workplace Relationships

VUS - BUS16502 Subjects
- BSBHRM506: Manage Recruitment, selection and induction processes
- BSBADM502: Manage meetings
- BSBRSK501: Manage Risk

VUS - BUS16503 Subjects
- BSBADM504: Plan and implement administrative systems
- BSBMGT403: Implement Continuous Improvement

[Risk Management Focus]
VUS - BUS16501 Subjects
- BSBWOR501: Manage personal work priorities and professional development
- BSBWOR502: Lead and Manage Team effectiveness
- BSBLDR502: Lead and Manage Effective Workplace Relationships

VUS - BUS16504 Subjects
- BSBRSK501: Manage Risk
- BSBADM506: Manage business document design and development
- BSBADM502: Manage meetings

VUS - BUS16505 Subjects
- BSBADM504: Plan and implement administrative systems
- BSBMGT403: Implement Continuous Improvement

[Administration Focus]
VUS - BUS1601 Subjects
- BSBWOR501: Manage personal work priorities and professional development
- BSBWOR502: Lead and Manage Team effectiveness
- BSBLDR502: Lead and Manage Effective Workplace Relationships

VUS - BUS1604 Subjects
- BSBRSK501: Manage Risk
- BSBADM506: Manage business document design and development
- BSBADM502: Manage meetings

VUS - BUS16503 Subjects
- BSBADM504: Plan and implement administrative systems
- BSBMGT403: Implement Continuous Improvement
What do these mean

**VET FEE-HELP** - VET FEE-HELP is a Commonwealth Government Loan scheme that assists eligible students to pay their tuition fees for higher-level VET courses undertaken at approved providers. For all up-to-date information regarding VET FEE-HELP, see [http://studyassist.gov.au/sites/studyassist/helppayingmyfees/vet-fee-help/pages/vet-fee-help](http://studyassist.gov.au/sites/studyassist/helppayingmyfees/vet-fee-help/pages/vet-fee-help) (including fees, loan fees, repayment requirements...). To discuss your individual loan limit usage, repayments etc – contact the Australian Taxation Office.

**Enrol Date** – This is the date when Global Training Institute receives your Enrolment Application containing sufficient information for us to determine your eligibility for your chosen qualification. At Global Training Institute, we have rolling start dates. This means you can enrol into and start your qualification, within the week, from mid-January to mid-December! No waiting for the next semester and no worrying about missing the next intake. We can start you in the qualification you like, when you like.

**Request for a VET FEE-HELP Loan** - You only need complete the application form once per qualification, which covers all your Vet Units of Study and subjects.

**VET Unit of Study (VUS)*** – Each qualification is divided into ‘VET Units of Study’, which are a group of accredited units (subjects) that you need to complete to finish the qualification.

**VUS Commencement Date*** – This is the date that each VUS starts from.

**Census Date*** – Each VUS has a ‘Census Date’. If you would like to use VET FEE-HELP to pay for the tuition fees, this is the last date for you to apply. The Census Date is also the last date in which you can withdraw from that VUS before you incur the associated debt.

The census date is 20% of the way through the VUS, calculated from your VUS Commencement Date to the VUS completion Date. For example, if you commenced a 13 week VUS on the 1st February 2016, your census date for that VUS will be the 18th February 2016. Your actual census dates eg. July 13, will be listed on the Confirmation of Enrolment Letter which you will receive after you enrol.

**VUS Completion Date** – This is the date you will need to complete the subjects in each VUS by. You may complete those subjects earlier if you wish.
2. Payment Plans to fit Your Budget
Payment Plans are available if you wish to pay for your course as you go or if you are not VET FEE-HELP eligible.

Tuition Fees via Payment Plan
$1400 x 12 monthly installments (interest FREE)
Payments month 1-4 covers Tuition Fees for your 1st VUS
Payments month 5-8 covers Tuition Fees for your 2nd VUS
Payments month 9-12 covers Tuition Fees for your 3rd VUS

To pay your Tuition Fees by payment plans, simply click on the ‘Enrol Now’ Button at the qualification page and follow the Easy Steps.
You will be taken to the order form and then receive your Enrolment forms.
For all Payment Terms and Conditions – See GTI Student Handbook.

Tax Rebates – Individuals
If there is a direct connection between your work and your study, you may be able to claim your Tuition Fee as a 100% Tax Deduction.

<table>
<thead>
<tr>
<th>If you earn</th>
<th>$ You get Back*</th>
</tr>
</thead>
<tbody>
<tr>
<td>*Subject to change</td>
<td>*Approx.</td>
</tr>
<tr>
<td>Over $38,000</td>
<td>$3,657</td>
</tr>
<tr>
<td>Over $56,250</td>
<td>$6,256</td>
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<tr>
<td>Over 100,000</td>
<td>$7,122</td>
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<tr>
<td>Over 198,700</td>
<td>$8,662</td>
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</tbody>
</table>

Confirm your individual situation with your Tax Adviser and contact the ATO for more information regarding how to claim self-education expenses, including any eligible study and applicable caps on the amount that can be claimed.
Depending when you enroll will determine if you will receive this amount of Tax Refund over 1 or 2 financial years.

100% Risk Free Guarantee - Trial your qualification and if you aren’t happy, you aren’t locked in!
Trial your Qualification Training Program up to your Census Date. If at the end of that period, You do not believe that the training program will provide you with the skills and knowledge that you were looking for, then we will fully refund all tuition fees paid. All we ask is that you return the course material, and complete the necessary Withdrawal Form.